



Stage Reading Guidelines

New England Area Theatres (NEAT)

Equity agrees to permit the use of the following Staged Reading Code at NEAT theatres using this Agreement:

1. Each Actor's participation is limited to a maximum of 15 hours (20 hours for musicals) for rehearsal and actual Reading. These times are to be at the Actor's convenience. Actors are to be reimbursed at no less than their actual expenses as submitted. No admission may be charged or donations solicited, and the Reading cannot be offered as a "subscriber bonus."
2. If the total hours for the rehearsals and Readings extend beyond 15 hours (20 hours for musicals), but no more than 29 hours, then each Equity Actor is to receive a stipend of \$100.00 in addition to basic transportation reimbursement. For this reading, the Theatre may solicit donations.
3. A maximum of three Readings are allowed within a one-month period.
4. A Staged Reading production may not be re-mounted under the Staged Reading Guidelines within a six-month period, and is subject to Equity's approval.
5. No sets, props, wigs, make-up or costumes are allowed.
6. There are to be no reviews or advertising.
7. There can be no solicitation for or of backers.
8. The Reading may be presented for invited audiences only. "Invitations" include, but are not limited to, announcements from the stage, printed invitations and telephone invitations.
9. Actors work with book in hand, no memorization and only minimum staging or choreography is permitted.
10. There can be no televising, broadcasting, visual and/or sound recording, motion picture filming or videotaping, in whole or in part.
11. The Producer agrees actively to solicit ethnic minorities and women and performers with disabilities (consistent with the Americans with Disabilities Act) for the current Reading and all future Readings.
12. All rehearsal and performance spaces must be wheelchair accessible within the guidelines of the Americans with Disabilities Act.
13. The Producer must agree to provide Equity with a printed list of all Equity members participating in the Reading, and include locations, times and dates.
14. The identities of Equity Actors participating in the Staged Reading must be announced to the audience. A cast list must be provided to the audience, an asterisk shall be placed after each Equity Actor's name with a notation below: "The Actor is appearing courtesy of Actors' Equity Association, the Union of Professional Actors and Stage Managers."
15. The Staged Reading shall in no way be construed to supplant, nor shall it be used to avoid, any existing Performance Code, Backer's Audition Code or Contract, including the LORT Casual Contract.

Equity reserves the right to determine whether or not the Staged Reading is being used to avoid or supplant any of said Codes or Contracts. If, either before or after the Reading, Equity, in its sole discretion, discovers this to be the case, the Code or Contract which Equity deems applicable shall govern. Further, Equity reserves the right to require that Actors be properly contracted if these regulations are exceeded.