



## Equity Chorus Call Audition Procedures Chicago

*This Code governs the Chorus Calls required by contractual agreements with Employers for Equity performers and sets forth the Equity audition procedures for use in the city of Chicago.*

Equity staff and Equity monitors are responsible for fully enforcing this Code. Questions, complaints and/or suggestions regarding this Code and/or its administration should be sent, in writing, to the Audition Department in the Chicago Equity Office. They will be referred to the Equity Advisory Committee on Chorus Affairs (ACCA) and to the Auditions Committee for discussion. Please follow this Code and its procedures. Your cooperation is very much appreciated.

1. **Sign-Up Sheet Procedures:** An official sign-up sheet with columns for Equity Members and non-Equity members will be posted on the day of the audition at the site of the audition one half hour before the scheduled call.
  - a) **“Unofficial lists.”** Should performers who are present before the start of the call choose to establish and honor an unofficial list/order among themselves, the monitor will sign up those performers in the order in which they present themselves. This order must be established before the official start of the call. *However, Equity and its monitor can take no responsibility in organizing and/or coordinating any such unofficial list/order.*
  - b) **The official sign-up sheet will be posted at the audition site upon the arrival of the monitor one half hour before the scheduled audition.**
  - c) Non-Required Calls. These procedures are established only for those auditions that are required by Equity contracts. Where Chorus auditions are **not** required by Equity contract (such as emergency replacements, additional calls, call-backs, and so forth), these procedures may be adopted by the Producer, after consultation with Equity.
2. A monitor will be present at Chicago Chorus Calls required by Equity contracts.
3. The monitor will report violations of Equity's “Safe and Sanitary” rules.
4. Equity members must have a **paid-up membership card** at the time and place of the call (or written verification from the Equity Membership Department of paid-up membership status). Due to the high volume of activity, membership status can *not* be verified by telephone; therefore please always carry your card.
5. Auditioners must be warmed up and ready to audition at the time of the call. Please arrive at least 15 minutes before scheduled call time.
6. Equity members will be seen before non-Equity Members.
7. The monitor will post the names and titles of all casting personnel conducting the Call.

8. The monitor will advise as to what the requirements may be for the audition (for example, “up-tempo,” “ballad,” “16 bars,” and so forth) and announce any change from the requirements posted on the Equity website..
9. "Typing" is the method used by casting personnel to audition only those whom the casting personnel determine to be physically right for the production. The following rules shall govern:
  - a) Typing is at the complete discretion of the casting personnel.
  - b) Typing may only occur at the start of the call and typing must be completed *before the audition begins*.
  - c) Typing is determined solely by the casting personnel for each individual call. For example, there may be typing at the women's singer/dancer call in the morning but there may be no typing at the men's singer/dancer call in the afternoon.
10. The length of the audition is at the discretion of the casting personnel. This will be announced as auditioners prepare to enter the audition room. The length of the audition time may be changed throughout the call; for example, the call may begin requiring 24 bars of a song, and later the requirements may be changed to 16 bars, and so forth.
11. For dance auditions, auditioners may be called in groups to learn combinations, and may also be auditioned in groups. The size of the dance group is generally determined by the size of the audition room.
12. If an auditioner leaves the audition site and is not present when called to audition, that auditioner will lose the right to the audition. The auditioner may choose to wait until the end of the call, but there can be no guarantee of being seen.
13. Should one part of the call run late and, in the opinion of the monitor, probably run into the next call, the first call must be stopped and the second call begun as scheduled. If an Equity member did not audition during the first call, the member shall be given an audition time in the future by the casting personnel.